WITCHAM PARISH COUNCIL

CLERK:
Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

MEMBERS: 6 QUORUM: 3

Members are summoned to attend an Extra-Ordinary Meeting of the Parish Council to be held on Tuesday 24 November 2026 at 7.00 pm in the Village Hall, Witcham, for the purpose of transacting the following business:

A G E N D A

26/153 To receive and accept any apologies for absence

26/154 To receive declarations of interest from Councillors in respect of any items on this agenda in accordance with the Council's Code of Conduct

i) Pecuniary interests.
ii) Personal interests.
iii) Prejudicial interests (and to inform the Chairman if they wish to speak on the matter during public participation).

26/155 Dispensations:
To note any new Dispensations granted: Nil

26/156 Public Participation
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g)).
Chairman to close meeting to public.

Chairman to reopen meeting to the public

26/157 Planning application
https://eastcambs.gov.uk/services/planning-and-building-control/planning/planning-applications/comment-planning-application
26/01146/DEM Rhondena Villa 9 Martins Lane Prior approval is sought for the demolition of a barn of around 90 square metres with an asbestos roof. The roof has partially collapsed, the side walls are leaning out, and the concrete slab has shifted and cracked substantially making the structure unsafe.

https://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=TNVNAGGGINY00

26/158 Finance and Administration Matters
Exclusion of Press and Public
To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 26/158a) to 26/158c) listed below, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw

a) To receive recommendation from recruitment and selection working group for the appointment of Parish Clerk/RFO. Chairman

b) To receive confirmation of the Clerk's retirement and to discuss handover arrangements from retiring Clerk to new Clerk. Clerk.

c) To approve appointment of payroll provider. Clerk

Chairman to re-open meeting to the public

d) To approve that Clerk make necessary arrangements for payment salaries and invoices requiring payment during December, in accordance with the Financial Regulations. Clerk.

M Housden

M Housden
Chairman

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:
Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:
"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr ……..*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest".